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CONFIDENTIAL

24 MAR 1964

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MEMORANDUM FOR: Mr. [REDACTED]

SUBJECT : Estimated Recruitment Costs

As requested in your memorandum of 5 March concerning recruitment costs:

1. Invitee Travel, FY 1963 \$349,004.75
Invitee Travel, CY 1963 \$397,946.05

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[REDACTED] estimate of \$362,000 for a 12-month period was based on the rate for July 1963 through January 1964 with the monthly average projected through June 1964.)

2. JOEP pre-employment processing:

A conservative estimate (developed in informal consultation with JOEP staff officers) is 25% of the JOEP budget. The OIR Budget Officer tells us that the current budget figure is about \$120,000 rather than \$113,000. One-quarter would be \$30,000.

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Executive Assistant to the
Director of Personnel

Distribution:

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- OD/Pers, [REDACTED] blh (24 March 1964)

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